

DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
Regional Office I  
Pangasinan Nueva Vizcaya Road, Carmay East Rosales, Pangasinan  
**INDICATIVE ANNUAL PROCUREMENT PLAN FOR 2021 - NON-CSE**

Code (PAP)	Procurement Program/Project	PMO/ End- User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/P osting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
I. REGIONAL OFFICE PROCUREMENT														
A.I.a.1/A.III.a.1/A.III.a.2	Traveling Expenses - Local	PRC REGIONAL OFFICE NO I	NO	N/A	N/A	N/A	N/A	N/A	GoP	337,000.00	337,000.00			
A.I.a.1	Training Expenses	PRC REGIONAL OFFICE NO I	NO	N/A	N/A	N/A	N/A	N/A	GoP	134,000.00	134,000.00			
COMMON OFFICE SUPPLIES / EQUIPMENT														
A.I.a.1/ A.III.a.1/A.III.b.2/ A.III.b.3/A.III.b.4/ A.III.c.1	Common Supplies / Equipment Available at PS-DBM	PRC REGIONAL OFFICE NO I	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,442,432.00	1,442,432.00	-	Procurement thru PS-DBM	
A.I.a.1/ A.III.a.1/A.III.b.2/ A.III.b.3/A.III.b.4/ A.III.c.1	Other Supplies and Materials Not Available at PS-DBM	PRC REGIONAL OFFICE NO I	NO	Shopping	Within 2021	Within 2021	Within 2021	Within 2021	GoP	884,568.00	884,568.00	-	-	
FUEL, OIL AND LUBRICANTS														
A.I.a.1	Fuel/Fuel Additives and Lubricants	FAD	NO	NP-53.9 - Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	92,000.00	92,000.00	-	Fuel and gas for regular operations of PRC Region I	
REPAIRS AND MAINTENANCE														
A.I.a.1	Repair and Maintenance - Building	FAD	NO	NP-53.9 - Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	1,000.00	1,000.00	-	Purchase and preventive maintenance necessary for the delivery of offered services	
A.I.a.1	Repair and Maintenance - Furniture and Fixtures	FAD	NO	NP-53.9 - Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	5,000.00	5,000.00	-	Purchase and preventive maintenance, replacement of parts of Furniture and Fixtures necessary for the delivery of offered services	
A.I.a.1	Repair and Maintenance - ICT Equipment	FAD	NO	NP-53.9 - Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	9,000.00	9,000.00	-	Purchase and preventive maintenance, replacement of parts of IT Equipment necessary for the delivery of offered services	
A.I.a.1	Repair and Maintenance - Machinery	FAD	NO	NP-53.9 - Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	2,000.00	2,000.00	-	Purchase and preventive maintenance, replacement of parts of Machinery necessary for the delivery of offered services	
A.I.a.1	Repair and Maintenance - Motor Vehicle	FAD	NO	Direct Contracting	Within 2021	Within 2021	Within 2021	Within 2021	GoP	14,000.00	14,000.00	-	Purchase and preventive maintenance, replacement of parts of motor vehicles	
GENERAL SERVICES														
A.I.a.1	Security Services	FAD	YES	Competitive Bidding	4th Quarter of 2020	4th Quarter of 2020	4th Quarter of 2020	4th Quarter of 2020	GoP	773,000.00	773,000.00	-	Provision of Security Services for PRC Regional Office No I	
A.I.a.1	Janitorial Services	FAD	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GoP	104,000.00	104,000.00	-	Provision of Janitorial Services for PRC Regional Office No I	
A.III.a.1 / A.III.a.2	Other General Services	LARD	NO	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GoP	1,977,000.00	1,977,000.00	-	-	
RENT														
A.III.a.2	Rents - Building and Structures (School Rental)	LARD	NO	NP-53.10 Lease of Real Property and Venue	Within 2021	Within 2021	Within 2021	Within 2021	GoP	260,000.00	260,000.00	-	Lease of School for PRC Regional Office No I examination venues	
A.III.a.2	Rents -Motor Vehicles	LARD	NO	NP-53.9 - Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	200,000.00	200,000.00	-	Lease of vehicle for the hauling of examination materials and teast booklets for the conduct of licensure examinations	



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COMMUNICATION EXPENSES														
A.I.a.1	Postage / Courier Services	FAD		NO	N/A	N/A	N/A	N/A	N/A	GoP	77,000.00	77,000.00	-	Delivery services of documents to PRC Central Office and other Regional Offices and to other government agencies/private entities. (For IPV/PN Connectivity update with network Live Access)
A.I.a.1	Internet Subscription Expenses	FAD		NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	99,000.00	99,000.00	-	Internet Provider (For office communication and operation-Service Centers and Regional Expenses )
A.I.a.1	Telephone/Landline/Mobile	FAD		NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	94,000.00	94,000.00	-	Telecommunication Provider (For office communication and operation- Service Centers and Regional Expenses )
UTILITIES EXPENSES														
A.I.a.1	Water Expenses	FAD		NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	145,000.00	145,000.00	-	Water Consumption of PRC Regional Office No I and Service Centers
A.I.a.1	Electricity Expenses	FAD		NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	683,000.00	683,000.00	-	Electricity Consumption of PRC Regional Office No I and Service Centers

**GRAND TOTAL**

**7,333,000.00 7,333,000.00 -**

Prepared by:

**MAY ANN S. DELA CRUZ**  
RBAC SECRETARY

Certified Appropriate Funds Available:

**JENNIFER M. ULLIBAC**  
Accountant III

Recommending Approval:  
REGIONAL BIDS AND AWARDS COMMITTEE

**MAYNATALIE L. ALLIDEM**  
Member

**JULIE D. JUNIO**  
Member

**RYAN F. SANTIAGO**  
Member

**BABYLINDA O. REYES**  
Vice Chairperson

**ATTY. FERDINAND T. SALLY**  
Chairperson

Approved by:  
HEAD OF THE PROCURING ENTITY

**VIRGINIA N. MARTIN**  
Office-in-Charge  
September 30, 2020